

BAC Refrigeration Controls Pre-Startup Checklist Instructions

1. Terms and rates are per the agreement with BAC.
2. All VFDs and Total Control Packages must be installed onsite and ready for operation at the time of startup. Inaccurate site information, improper installation, incomplete system wiring and other jobsite-related delays may result in additional charges.
3. Complete the attached pre-startup checklist. One pre-startup checklist form is required for each VFD or Total Controls Package. Once completed, email the pre-startup checklist to your local BAC Representative at least 11 business days prior to start up and your rep will schedule the startup service.
4. Startup will be performed with a single visit unless:
 - a. Multiple visits have been specified and quoted.
 - b. The quantity of drives to be started is greater than four.

BAC Refrigeration Controls Pre-Startup Requirements

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BAC U Number:		Address:	
Company name:		City:	
Contact name:		State:	
Phone number:		Zip:	
Email:		Date:	

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This is a checklist outlining all on-site requirements necessary for commissioning services to take place. Reference the variable frequency drive user manual for details.

- The VFD or Total Package Controls cabinet is set in place and level
- Verify that all doors open and close freely
- Main circuit breaker is operational and all relevant cables are connected
- All foreign objects have been removed from electrical and mechanical areas
- All rotating equipment is ready for operation
- All electrical equipment is properly grounded
- Motor cables of a recommended type and acceptable length are correctly installed
- Motor is installed, aligned, coupled and ready for operation and all relevant cables are connected. Driven equipment is ready for operational tests. (System is aligned, lubrication is working properly, etc.)
- All temporary wiring has been removed
- Line voltage has been confirmed correct for the connected equipment
- Drive motor data is collected
- Correct motor speed and current confirmed

The undersigned hereby certifies that the information provided above is true and correct to the best of his knowledge and belief. Please note scheduled commissioning time may be at least two weeks after receipt of this form.



On-site commissioning will not be scheduled without completion of the information above. Any non-conformity with the above requirements may result in additional commissioning time and associated charges.

Customer Signature: _____

Customer Printed Name: _____

Send the completed form to your local BAC representative and contact them to schedule start up at least two weeks before the desired commissioning date.